

### Applicant Information

- ☐ Business or Other Organization
 ☐ Individual as Agent of Business/other Organization\*
- ☐ Individual in personal capacity

**\* If you represent an organization, please provide your business contact information.**

|                                                                                                   |                              |
|---------------------------------------------------------------------------------------------------|------------------------------|
| Organization Name (if applicable)                                                                 | Applicant Name (First, Last) |
| Email                                                                                             | Telephone Number             |
| Mailing Address (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code) |                              |
| Applicant Signature                                                                               | Date (yyyy-mm-dd)            |

### Application Information Details

|                                                                                                                                                                                                                                     |                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Address of where Location where Open Air Burns to be Placed (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code)                                                                                       |                                                       |
| Applicant Name (First, Last)                                                                                                                                                                                                        | Email                                                 |
| Onsite Supervisor #1 Name (First, Last)                                                                                                                                                                                             | Onsite Supervisor #1 Telephone Number/Mailing Address |
| Onsite Supervisor #2 Name (First, Last)                                                                                                                                                                                             | Onsite Supervisor #2 Telephone Number/Mailing Address |
| If additional Onsite Supervisors specify name, telephone numbers, mailing address on additional pages submitted with application. Onsite Supervisors are the person who shall responsible for the supervision of the Open Air Burn. |                                                       |

### Burn Details

|                                                                                            |            |             |
|--------------------------------------------------------------------------------------------|------------|-------------|
| Specific Location where Open Air Burns to be located: (Provide summary details)            |            |             |
| Burning Date(s) (yyyy-mm-dd <b>To</b> yyyy-mm-dd)                                          |            |             |
| Burning Hours                                                                              |            |             |
| Date (yyyy-mm-dd) <b>To</b>                                                                | Start Time | Finish Time |
| Date (yyyy-mm-dd)                                                                          | Start Time | Finish Time |
| For multiple Open Air Burns, attach a schedule detailing each date, start and finish time. |            |             |

Application  
**Open Air Burn Permit**

| <b>Burn Details (Continued)</b>                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fuel/Method Description                                                                                                                                                                                                                      |
| If differing between Burns – specify for each date (yyyy-mm-dd).                                                                                                                                                                             |
| Site plan illustrating the location of the Open Air Burn on the location, as well as the distances of all structures located on the property or on neighbouring premises to the proposed location of the Open Air Burn to be included.       |
| <input type="checkbox"/> Fee of <b>\$284.83 (HST not applicable)</b> payable to the <b>Treasurer, City of Toronto</b> is enclosed.<br>As per Appendix B – Schedule 1, Fire Services, of Chapter 441, Fees and Charges, Open Air Burn Permit. |

The Fire Chief, or any person authorized by him or her to issue an open air burn permit under this chapter, shall not issue an open air burn permit which exceeds six months from the date of the first open air burn with respect to an application for a specific location.

Where an application for an open air burn permit inactive or incomplete for six months after it is submitted, the Fire Chief, or any person authorized by him or her to review an application for an open air burn permit under this chapter, without further notice, may deem the application to have been abandoned and cancel the application.

Where an application for an open air burn permit is abandoned, the application fee is not refundable.

Please submit completed application and required accompanying information/attachments to the Fire Prevention Office.

|                                                                                       |                                                                                                           |                                                                                                              |                                                                                      |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>North Command</b><br>5100 Yonge Street<br>Toronto, ON M2V 5V7<br>Tel: 416-338-9150 | <b>East Command</b><br>150 Borough Drive, 4 <sup>th</sup> Fl.<br>Toronto, ON M1P 4N7<br>Tel: 416-338-9250 | <b>South Command</b><br>77 Elizabeth Street, 2 <sup>nd</sup> Fl.<br>Toronto, ON M5G 1P4<br>Tel: 416-338-9350 | <b>West Command</b><br>399 The West Mall<br>Toronto, ON M9C 2Y2<br>Tel: 416-338-9450 |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|

| <b>Toronto Fire Services Office Use Only</b>                                                              |                                                   |
|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <b>Inspection Date</b> (yyyy-mm-dd)                                                                       | <b>Inspection Completed By</b> (First, Last Name) |
| <b>Approved By</b> (District Chief Signature)                                                             | <b>Date</b> (yyyy-mm-dd)                          |
| <input type="checkbox"/> Yes <input type="checkbox"/> No    Toronto Fire Services Communications Notified |                                                   |

The City of Toronto collects personal information on this form under legal authority of the City of Toronto Act, 2006, Sections 8(2) and 8(3); the Fire Protection and Prevention Act, 1997, Section 7.1(1) (b); the City of Toronto Municipal Code, Chapter 442, Fees and Charges, Administration of.; and, Chapter 441, Fees and Charges, Appendix B - Schedule 1, Fire Services. The information is used to: a) process the request for permit, b) contact the individuals concerning the request for permit (including billing of fees charged for services, and collection efforts of unpaid amounts), c) contacting individuals concerning services to be provided (including scheduling site visits or inspections), and d) delivery of certificates, permits, or other documentation related to the services. Questions about this collection can be directed to the Division Chief – Fire Prevention, Inspections, Fire Services, 4330 Dufferin Street, 3rd Floor, Toronto, Ontario, M3H 5R9 or by telephone at 416-338-9999.